

BY-LAWS FOR THE RIO CHIQUITO
SAGRADO CORAZON DE JESUS Y SAN ISIDRO
CATHOLIC CEMETERY

Date: August 21, 2004

These rules and regulations for The Rio Chiquito Sagrado Corazon de Jesus y San Isidro Catholic Cemetery are in compliance with the Warranty Deed dated June 17, 2004 and recorded in the Rio Arriba County Office by the County Clerk. Stated by-laws will be recorded with the Chimayo Holy Family Parish, and with the Archdiocese of Santa Fe, New Mexico.

ARTICLE I – NAME

The name of this association shall be The Rio Chiquito Sagrado Corazon de Jesus y San Isidro Catholic Cemetery Commission.

ARTICLE II – PURPOSE

SECTION A. To assist the Pastor from the Holy Family Parish, Chimayo, New Mexico in ascertaining that these by-laws are adhered to.

Section B. To assist the Pastor in coordinating all fund raising efforts for improvements or maintenance of the cemetery.

ARTICLE III – OFFICERS

SECTION A. The Commission will be composed of three (3) members elected by the registered Holy Family parishioners of the Rio Chiquito community to serve for a period of three (3) years.

SECTION B. The Commission shall work with the Holy Family Parish Pastor and appointed Mayordomos for the Rio Chiquito Sagrado Corazon de Jesus y San Isidro Catholic Church assisting them in making arrangements for burials. Commissioners must be Catholic and registered parishioners of the Holy Family Parish subject to the approval of the Pastor.

SECTION C. This Commission will elect a chairman from within the Rio Chiquito registered Catholic Rio Chiquito community of the Holy Family Parish.

SECTION D. The Holy Family Parish Pastor or his designee shall be an ex-officio member of this commission with ultimate decision making power.

ARTICLE IV – ELECTIONS

SECTION A. The present registered Holy Family Parish ad-hoc commission will serve until July, 2007.

SECTION B. Election of new commissioners will be held a month before the three year period. The community meeting will be held and recorded. Ledgers and cemetery records will be handed over to the new commissioners upon approval by the Holy Family Parish Pastor or his designee.

ARTICLE V – VACANCIES

SECTION A. In case of vacancies on the commission, the commission will appoint a Rio Chiquito Catholic community member who is a registered parishioner of the Holy Family Parish to fill the unexpired term.

ARTICLE VI – MEETING

SECTION A. Regular community meetings will be held with a two weeks advance notice.

SECTION B. Special commission meetings will be called by the Chairman of the commission or may be requested from the Pastor of the Holy Family Parish.

ARTICLE VII. – BOUNDARIES

SECTION A. All descriptors will be held at the Holy Family Parish for future reference and will be filed with the Santa Fe Archdiocese.

- Boundaries for the Rio Chiquito Catholic Cemetery shall be according to Rio Arriba County Warranty Deed Postings: 245823 and 245824 dated June 17th, 2003.
- The ingres/egress and utility easement was recorded August 3, 2004 in Rio Arriba County Posting: 246849.
- The excavation agreement for free landfill dirt was posted August 3, 2004 in the Rio Arriba County Posting: 246850.

ARTICLE VIII – RESIDENCY

SECTION A. A registered Catholic parishioner at the Holy Family Parish and resident in the Rio Chiquito community shall be considered a resident.

ARTICLE IX. – EX-RESIDENTS

SECTION A. An Ex-resident consists of any person(s) out of the community that previously resided in the Rio Chiquito Community and was registered as a parishioner at the Holy Family Parish before relocating.

ARTICLE X. – NON-RESIDENTS

SECTION A. Because of limited space, burial of non-Rio Chiquito residents will be discouraged.

ARTICLE XI. – PLOTTING

SECTION A. The dimension of a plot shall be the standard size of 8 ft. long by 3 ft. wide and 6 ft. deep.

SECTION B. No individual plotting will be permitted. Burial plots will be assigned per request from the Holy Family Parish Pastor. The Pastor will work with the commissioners to accommodate the request according to the Rio Chiquito Catholic Cemetery bi-laws.

SECTION C. Opening of grave is the sole responsibility of the family requesting a plot .

SECTION D. Any plotting done prior to the enactment of these by-laws shall be grandfathered in and left as plotted and will be subject to the standard burial fee.

ARTICLE XII. – MARKERS

SECTION A. Regulations for grave markers shall be standard markers at ground level or upright.

SECTION B. No cement slabs, markers, etc., shall exceed the dimensions of a plot.

ARTICLE XIII. – MONIES

SECTION A. All monies collected shall be paid to the Holy Family Parish and are to be used for the purpose of improvement and maintenance of the Rio

Chiquito Catholic Cemetery. Monies will be designated in the Death register held by the Holy Family Parish. As set by the cemetery bi-laws, the funds shall be under the review of the duly appointed Pastor who is ultimately accountable to the Archdiocese of Santa Fe.

All applications and payments for plots should be made directly to the Holy Family Parish office.

SECTION B. The cemetery commissioners must submit a plan of action for the improvement or development of the cemetery to the residing Holy Family Parish Pastor or designee.

SECTION C. The Holy Family Parish Pastor is also accountable to the Rio Chiquito Catholic Cemetery Commission for account balances of cemetery funds.

ARTICLE XIV. – FEES

SECTION A. A one time only fee will be collected from any Catholic Rio Chiquito community members interested in being listed in the Rio Chiquito Sagrado Corazon de Jesus y San Isidro Catholic Cemetery role.

- The one time fee will be offered at a meeting to be held at 2:00 p.m. on August 29, 2004. The offer will be void after October 31, 2004.
- Community members who wish to partake of this one-time offer will be recorded in the Holy Family Parish records for The Rio Chiquito (Sagrado Corazon de Jesus y San Isidro Catholic Cemetery. The one-time offer will include an undesigned plot for a fee of \$75.00 per person.
- Those not interested in participating in this one-time offer will be charged according to Holy Family Parish policy.

SECTION B.	Residents	\$150.00	Ash Plots	\$ 75.00
	Ex-residents	\$150.00	Ash Plots	\$ 75.00
	Non-residents	\$300.00	Ash Plots	\$150.00

***Fees are subject to change by the Holy Family Parish Pastor.**

ARTICLE XV. – AMENDMENTS

SECTION A. Amendments to these by-laws must be in writing and presented to the Rio Chiquito Sagrado Corazon de Jesus y San Isidro Catholic Cemetery Commission and the residing Holy Family Parish Pastor.

SECTION B. Amendments will be discussed at an open Rio Chiquito community meeting. Burial of Non-residents will be discouraged but special circumstances will be reviewed by the Holy Family Parish Pastor and the Rio Chiquito Sagrado Corazon de Jesus y San Isidro Catholic Cemetery Commission.

SECTION C. Property owners who donated property, easement and landfill for the cemetery expansion in the year 2004, will be buried at no fee: Mr. and Mrs. Juan C. Trujillo (2 plots), Mr. and Mrs. Michael Trujillo and three daughters (5 plots) and Mr. and Mrs. Alfidio Lopez (2 plots).

Rio Chiquito Cemetery Commission:

Toby R. Trujillo, Chairman

Henry Trujillo

Robert Trujillo

Dated: August 21, 2004